Instructions

Individual PACER accounts created prior to August 11, 2014, must be upgraded for NextGen (accounts created after that date are already upgraded and require no action). Follow the steps below to upgrade your individual PACER account.

For questions on upgrading, **contact PACER at 1-800-676-6856.**

STEP	ACTION
1	Go to https://pacer.psc.uscourts.gov/pscof/login.jsf
2	Login with your current PACER Username and Password.
3	Note the Account Type. Click Upgrade if you have a Legacy PACER Account. Welcome, John Public Account Number 7004028 Username TR4028 Account Balance \$0.00 Case Search Status Active Account Type Legacy PACER Account (Upgrade)
4	Enter or update information on each tab (Person/Address/Security). Note that there are new required fields. Person Address Security Person Address Security
5	Your account is now upgraded. Upgrade Complete A Your personal information has been successfully changed and you now have an upgraded PACER account. Close